



Looking for Work That Matters?

We're Hiring! Join Our Team.

We are Accepting Applications for the Following Position: **Hourly Program Consultant 3 (10201)**

Founded in the 1920s and headquartered in Decatur, GA, DeKalb Public Health (DKPH) works to protect, promote and improve the health and well-being of all DeKalb County residents.

Our vision is for a healthier DeKalb where all residents have equitable access to public health resources and live healthy lives. If you have a passion for people and are looking to make an impact on the health of the community, we invite you to join our team! For more information about our agency please visit dekalbpublichealth.com.

POSTING DATE: 03/11/2024

APPLICATION DEADLINE: 03/25/2024

LOCATION: Richardson

DIVISION/DEPARTMENT: Community Health

SALARY INFORMATION: \$30.00 Hourly / Pay Grade K / Job Code HCP092

DUTIES: Under limited supervision, the Public Health Program Consultant (Chronic Disease Prevention Specialist) will use evidence-based strategies, best practices, and programs to address the growing burden of chronic diseases and associated risk factors, such as poor nutrition, lack of physical activity, and tobacco use. This position will provide coordination of chronic disease prevention activities utilizing a policy, systems, and environmental change approach and a health equity lens. This position participates in the administration of program grants, contracts, and budgets. Monitors program activities for compliance with state and federal program guidelines. Manages and coordinates Statewide health promotion program and activities at the local level (county-wide) which include chronic disease prevention activities such as tobacco use prevention, increased physical activity, worksite wellness, cardiovascular disease, healthy nutrition, obesity, diabetes, asthma, and other related activities. Implement and manage the Health Promotion Initiative (HPI) operational functions, including but not limited to the development of the annual HPI work plan, reporting requirements, contract management, and grant writing. Develops and implements programs, strategies, and initiatives that are evidence-based strategies and best practices to address the growing burden of chronic diseases and associated risk factors such as poor nutrition, lack of physical activity, and tobacco use. Coordinates multidisciplinary teams to implement and promote active living and active design strategies. Serves as liaison for the HPI, Live Healthy DeKalb Coalition, and the community. Maintains knowledge of current trends and developments in the field by reading appropriate books, journals, and other literature, and attending related seminars and conferences. Applies pertinent new knowledge to performance of other responsibilities. Other duties as assigned.

MINIMUM QUALIFICATIONS: Bachelor's degree in a related field and three years' experience performing work related to public health, public policy, or health administration OR Master's degree in a related field and one year experience performing work related to area of assignment OR seven years' experience performing work related to area of assignment. Note: Some positions may require licensure.

PREFERRED QUALIFICATIONS: In addition to the minimum qualifications, preference will be given to applicants with a Master's degree in health policy, public health, community engagement, community outreach, or related field and at

least one year of experience in public health education. Familiar with evaluation needs assessment, policy development and management, and health equity.

NOTE: Thank you for your interest in DKPH. Due to the volume of applications, we are unable to provide application status by phone or email. All qualified candidates will be considered but may not necessarily receive an interview.

Selected applicants will be contacted for next steps. Applicants who are not selected will not receive notification. We have the right to close any position at any time for any reason.

Employment with DeKalb Public Health is not complete or official until applicants meet all pre-employment requirements. Requirements for this position may be subject to: Pre-Employment Drug Screening, Criminal Background Check/Fingerprinting, Previous Employment Reference Check, Specific Immunizations, Motor vehicle check, and/or Education and/or Licensure verification.

ALL APPLICANTS MUST APPLY FOR THIS POSITION & COMPLETE APPLICATION IN: "Career Opportunities" at [Job Opportunities | Locations: dekalb county | Sorted by Posting Date descending | JOB OPPORTUNITIES \(governmentjobs.com\)](#) If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to: jannise.gray1@dph.ga.gov.

DEKALB PUBLIC HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER.