

Looking for Work That Matters?

We're Hiring! Join Our Team.



We are Accepting Applications for the Following Position: **Emergency Preparedness Specialist (10202)**

Founded in the 1920s and headquartered in Decatur, GA, the DeKalb County Board of Health works to protect, promote and improve the health and well-being of all DeKalb County residents.

Our vision is for a healthier DeKalb where all residents have equitable access to public health resources and live healthy lives. If you have a passion for people and are looking to make an impact on the health of the community, we invite you to join our team! For more information about our agency please visit dekalbhealth.net.

POSTING DATE: 9/12/2023

APPLICATION DEADLINE: 9/26/2023

EXCEPTIONAL BENEFITS INCLUDE:

- 13 Paid Holidays
- 3 Weeks Annual Leave
- 3 Weeks Sick Leave
- Flexible Schedules within our core working hours of M-F 8:15am-5pm
- Pension Plan
- Employer 401K Match
- Payroll Deductible Health Benefits
- Payroll Deductible Flex Benefits
- Flexible Spending Accounts
- Worksite Wellness
- Diverse Workforce
- Opportunities for Growth
- Hybrid teleworking option for eligible positions after probation

LOCATION: Richardson

DIVISION/DEPARTMENT: Emergency Preparedness

SALARY INFORMATION: \$54,000 annually / Pay Grade K / Job Code HCP092

DUTIES: Under general supervision, supports Emergency Preparedness initiatives within the DeKalb County Board of Health. Supports the integration of local Public Health emergency preparedness efforts with those within Georgia Emergency Management Agency Area 7. Provides technical assistance to state and local responders within DeKalb County in preparing for and responding to Bio- terrorism, Pandemic Influenza, and other public health emergency events. Supports the overall integration of area hospitals and other community responders in preparing for and responding to Bioterrorism Pandemic Influenza and all public health emergency events. Prepares and maintains District Emergency Operations (EOP); Pandemic Influenza; Continuity of Operations (COOP) and City Readiness Initiative (CRI)/Strategic National Stockpile (SNS) plans. In collaboration with the Emergency Preparedness Training Specialist, trains and prepares district health department staff in preparing for public health emergencies.

MINIMUM QUALIFICATIONS: Master's degree in a related field from an accredited college or university AND Two years of experience performing work related to area of assignment OR Bachelor's degree in a related field from an accredited college or university AND Five years of experience performing work related to area of assignment OR One year of experience at the lower-level Healthcare Program Consultant 2 (HCP091) or position equivalent. Some positions may require licensure.

PREFERRED QUALIFICATIONS: In addition to the minimum qualifications, preference will be given to applicants with experience in Strategic National Stockpile planning, training design and development, ChemPak Management and Public Health Response.

NOTE: Thank you for your interest in DCBOH. Due to the volume of applications, we are unable to provide application status by phone or email. All qualified candidates will be considered but may not necessarily receive an interview.

Selected applicants will be contacted for next steps. Applicants who are not selected will not receive notification.

Employment with the DeKalb County Board of Health is not complete or official until applicants meet all pre-employment requirements. Requirements for this position may be subject to: Pre-Employment Drug Screening, Criminal Background Check/Fingerprinting, Previous Employment Reference Check, Specific Immunizations, Motor vehicle check, and/or Education and/or Licensure verification.

ALL APPLICANTS MUST APPLY FOR THIS POSITION & COMPLETE APPLICATION IN: "Career Opportunities" at www.dph.georgia.gov
If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to:
Anibel.Porraz@dph.ga.gov.

THE DEKALB COUNTY BOARD OF HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER.