

**DeKalb County Board of Health
Special Called Meeting Minutes**

August 18, 2016

3:00 p.m. – 4:00 p.m.

Members by Teleconference

Bohan Auditorium

Board Members Participating on Call

The Honorable Jeff Rader, Chair
Jacqueline Davis, Vice Chair
Camara Phyllis Jones, MD, MPH, PhD
The Honorable Edward Terry
Vasanne Tinsley, EdD
Delphyne Lomax
Clyde Watkins, MD

Board Members Absent

n/a

Staff and Guests Present

S. Elizabeth Ford, M.D., M.B.A., District Health Director
Sedessie Spivey
Ed Prime
Phung Le
Dianne McWethy
Alicia Cardwell Alston
Erikka Gilliam
Zipatly Mendoza
Beth Ruddiman
Erica M. Brooks

The Special Called meeting of the DeKalb County Board of Health was called to order by Chair Jeff Rader at 3:06p.m.

Dr. Ford welcomed and thanked the members of the Board for their unanimous participation. Dr. Ford offered that their participation was necessary in order to continue the course of business and contract items that had not been properly addressed during the normal cycle of Board Meetings.

Dr. Ford then referred to Ed Prime, Contracts Specialists with the Internal Services Department of the Administration Division to further explain and introduce each contract.

Item A. City of Clarkston, Georgia Intergovernmental Agreement Amendment #2

Ed Prime read the contract memo and defined the funding impact and contract amount was not to exceed \$105,000.00. Dr. Camara Jones asked for clarification and asked if this was for additional funding. Dr. Ford explained that this is a contract amendment to correct and add the second and third year funding amounts. Chair Rader inquired as to use of gift cards for the program. Zipatly Mendoza explained that the use is in accordance with CDC guidelines. Dianne McWethy added that there is an accounting mechanism and fiscal threshold to monitor all financial activity.

Chair Jeff Rader called for the question on the vote; with the notation that he would abstain from voting. Mayor Terry also stated that he would abstain from voting on the amendment.

The City of Clarkston, Georgia Intergovernmental Agreement Amendment #2 was unanimously approved by the board.

Item B. DeKalb County, Georgia, on behalf of DeKalb County “PAL Plus” Agreement, Amendment #1

Ed Prime read the contract memo and defined the funding impact and contract amount was not to exceed \$75,000.00. Dr. Camara Jones asked for clarification and asked if it was a usual practice to add items. Dr. Ford explained that because this is a contract amendment it does have to go before the Board and that it should have been presented to the Board when first drafted. Dr. Ford further added it is not the usual course.

Chair Jeff Rader called for the question on the vote; with the notation that he would abstain from voting.

The DeKalb County, Georgia, on behalf of DeKalb County “PAL Plus” Agreement, Amendment #1 was unanimously approved following a motion by Dr. Clyde Watkins and seconded by Vice Chair Jacqueline Davis. Chair Jeff Rader obtained from the vote.

Item C. DeKalb County Government, UGA DeKalb County Extension 4H Agreement, Amendment #1

Ed Prime read the contract memo and defined the funding impact and contract amount was not to exceed not to exceed \$170, 200.00. Dr. Ford explained that this was not a change to the scope of services; further the funding had already been approved. Chair Rader inquired as to the protocol for revenue income? Zipatly Mendoza affirmed the revenue would in fact be returned to the Mobile Farmers Market.

Chair Jeff Rader called for the question on the vote; with the notation that he would abstain from voting.

The **DeKalb County Government, UGA DeKalb County Extension 4H Agreement, Amendment #1** was unanimously approved following a motion made by member Delphyne Lomax and seconded by member Dr. Clyde Watkins.

Announcements

Dr. Ford announced the next regularly scheduled Board Meeting to be held on Thursday, September 22, 2016 at 3:00pm in the Bohan Auditorium.

Public Comments

No public comments.

Adjournment

Chair Jeff Rader called for a motion to adjourn the meeting. Dr. Clyde Watkins offered the first motion to adjourn. The motion was seconded by Vice Chair Jacqueline Davis. The meeting adjourned at 3:33pm.

Respectfully submitted,

Approved by:

Erica M. Brooks
Recording Secretary

Jacqueline Davis, Vice Chair