

DeKalb County Board of Health
Meeting Minutes
May 23, 2013
3:00 p.m. – 5:00 p.m.
Bohan Auditorium

Board Members Present

Arlene Parker Goldson, Chair
Jacqueline Davis, Vice Chair
The Honorable Jeff Rader
Kendra March (via telephone)

Board Member Absent

Daniel Salinas, M.D.

Staff and Guests Present

S. Elizabeth Ford, M.D., M.B.A., DHD
Tesi Gillispie
Dianne McWethy
Charlene Worthy
Beth Ruddiman
Cynthia Stroud
Bridget Everson
Caroline Hawkins
Kimberly Knight
Mia Young
Brenda K. Smith
Dr. Tom Keating
Nakija Benjamin
Les Richmond, M.D., M.B.A.
Jessica Grippo
Ryan Cira
Paula Renee
Carolyn Hodge-Armstrong
D. Gordon Draves
Kelly Mullins
Aletha Dixon
Laren Stewart

Staff and Guests Present

Sandra Piñeyro, Exec. Assistant
Don Brundage
Bob Graham
Kenn Jones
Earl Lewis
Retha Williams
Alicia Cardwell-Alston
Alexandra Davis
Dwayne Turner, D.D.S.
Althea Otuata
Hanna Demeke
Patricia Joseph
Letha Baines
Veronda Griffin
Donna Erwin
Vickie Elisa
Patricia Joseph
Greg French
Gabriel Daniel
Teresa Edwards
Sonya Chapman
The Honorable Donna Pittman

The regular meeting of the DeKalb County Board of Health was called to order by Chair Goldson at 3:10 p.m. The Board agreed to revise the agenda in order to have a quorum present to vote on the FY2014 budget.

The meeting opened with the presentation of a plaque to the Honorable Donna Pittman, Mayor of Chamblee, in appreciation of her service as a member of the Board of Directors of the DeKalb County Board of Health.

Dr. Ford commented on the issues the Board of Health is having with Tuberculosis (TB) in general and in the schools, in particular. For example, we learned of a TB case in a school just days before school was to be dismissed for the summer. Now we are charged with finding the index case and their contacts. Various languages are spoken at this school, adding to the challenge.

Dr. Ford asked the Board for their assistance on managing TB cases in DeKalb County, since no one seems to understand the magnitude of the problem. Dr. Ford commended the staff on how hard they work on TB.

Director's Board Report

Dr. Ford congratulated the Emergency Preparedness staff for achieving 99 percent in the Technical Assistance Review conducted by the Georgia Department of Public Health's Office of Strategic National Stockpile.

The Board of Health with the Marketing and Business Development Division celebrated National Public Health Week in April, releasing the latest Behavioral Risk Factor Surveillance Survey and Youth Risk Behavior Survey reports. The division organized a productive accreditation team retreat. Volunteer recognition was held at the Callanwolde Fine Arts Center. The Kiddie Olympics was held at Hallford Stadium, where about 3,000 children ages three to six learned about physical activity and good nutrition.

The Administration Division grants staff continues to work on closing out the Communities Putting Prevention to Work/Obesity and the Strategic Alliance for Health grants.

Human Resources received 96 personnel actions requests. The Policy and Procedures Committee reviewed the Re-employment of Retirees and Use of Former Employees as Independent Contractors or Vendors Policy, the Miscellaneous Leave and Time Policy and the Vehicle Management Policy.

The Wellness Committee hosted an on-site employee biometric screening event.

Internal Services processed 93 work orders, 34 of which were sent to the county.

Vital Records issued 6,849 death certificates and 953 birth certificates during March and April.

The Environmental Health Division has 14 new summer staff in the West Nile virus and pool programs. The swimming pool and spa program held two training seminars. There were five restaurant closures.

The Ryan White Early Care Clinic provided primary care and psychosocial services to 535 unduplicated clients, 29 of which were new clients. The Ounce of Prevention grant funded

DeKalb County Board of Health Meeting Minutes
May 23, 2013

by Kaiser Permanente has closed and the deliverables were met. The outreach and linkage team conducted six outreach events.

The state has cut the Board of Health's TB budget by \$100,000, although DeKalb County has the most cases in the state. The Refugee Pediatric Clinic provided 381 health check and sick care visits.

The Sexually Transmitted Disease/HIV prevention outreach team is starting a condom distribution initiative. In March, the program distributed 63,000 condoms. Thirty-one participants were tested at a Tobie Grant health fair, none of which were positive. Forty-four participants were tested at the Clifton Springs Health Center, two of which were positive.

Dental Services conducted screenings and hygiene instruction at numerous locations. The annual Quiz Bowl was held May 3.

Adolescent Health and Youth Development participated in the Voices Against Violence event. Tesi Gillespie was invited to Baltimore to present with the Georgia Department of Human Services' Division of Family and Children Services.

The Babies Can't Wait program served 472 children. April was both the Month of the Young Child and Autism Awareness Month. The Board of Health staff wore blue to commemorate autism awareness.

Children's Medical Services has 289 active clients and the Mothers Offering Resources and Education program has 95 active clients.

WIC served 27,701 participants. They will be hosting farmers markets at the health centers.

The Breast and Cervical Cancer screening program at the Clifton Springs Health Center has expanded to offer services at the East DeKalb Health Center.

The North DeKalb Health Center participated in the Porter Sanford Walk for the Arts and the Hispanic Healthcare Walk.

The Office of Epidemiology and Statistics received a call from a middle school whose students had traveled to Disney World. Of 163 total students, 32 became ill with multiple complaints.

The Chronic Disease Prevention program held a Healthy Kids Day at the South DeKalb YMCA. The spring edition of PHIT magazine was issued. The program is now accepting proposals for school grants worth \$5,000 each.

DeKalb County Board of Health Meeting Minutes
May 23, 2013

The Live Healthy DeKalb Coalition is working on its Mobilizing for Action through Planning and Partnership report. The report will assist in our accreditation efforts.

Safe Communities hosted two passenger safety classes for caregivers and parents on Georgia child passenger safety laws.

At this point, Kendra March joined the meeting via telephone.

Approval of Minutes

Chair Goldson asked for a motion to approve the March 28, 2013, Board meeting minutes. Commissioner Rader moved to accept the minutes and the motion was seconded and approved unanimously.

Announcements

Today the Board of Health said goodbye to our pharmacist of 32 years, Wayne Pierce.

Congratulations to Hanna Demeke who completed a Ph.D. in nursing at Emory University, and is now Dr. Demeke.

Congratulations to Board Chair Arlene Parker Goldson. Mrs. Goldson won second place as DeKalb County Senior of the Year. Commissioner Jeff Rader's office nominated Mrs. Goldson, which was seconded by Dr. Ford. The first place winner will be 100 years old this year.

Congratulations to William "Bill" Atkinson for receiving the 2013 Dr. Gunar N. Bohan Memorial Award for Outstanding Volunteer Service.

The Board of Health welcomes Brenda K. Smith as the Board of Health's new chief financial officer.

Countywide Services welcomes Tanya Spells as the new lab coordinator and Caroline Hawkins as the new refugee health coordinator.

Human Resources issued 27 faithful service awards to employees. One employee received their 30-year award, one employee received their 25-year award, seven employees received their 15-year award, six employees received their 10-year award, and 12 employees received their 5-year award.

Farewell to retiree Carolyn Hendrix, nurse practitioner. Ms. Hendrix worked in Adult Health at Clifton Springs Health Center. She served the State of Georgia for 25 years.

Congratulations to Alicia Cardwell-Alston for receiving the 2013 Staff Award for Exemplary Work with Volunteers.

Approval of the Proposed FY2014 Annual Budget

Chair Goldson asked for a motion from the floor to approve the FY2014 budget as presented. Commissioner Rader motioned to approve the FY2014 budget as presented with comments. He stated that this is a good budget that reflects the difficult fiscal times. He encouraged staff to submit this budget to the CEO. He stated that revenue projections are a little optimistic. Commissioner Rader further stated that he does not think that the Board of Health can endure a budget cut of seven to eight percent. He stated that we have to work harder in order to get the budget that we need approved.

Chair Goldson asked for a vote on Commissioner Rader's motion to approve the FY2014 budget as presented. The motion was seconded and approved unanimously.

FY2014 Budget Presentation

See attached PowerPoint presentation by Dr. Ford.

Financial Status Report

See attached memorandum. Dianne McWethy explained how the Board of Health handles surplus items.

Presentation of Service Pins

Mia Young was presented with a pin for 20 years of service. She has worked with child health programs here at the Board of Health since 1993. Charlene Worthy was presented with a pin for 30 years of service. She has worked at the Clifton Springs Health Center since 1986. Ms. Worthy is retiring tomorrow. We thank Ms. Worthy for her many years of service to the State of Georgia.

Public Comments

Dr. Tom Keating of Project Clean thanked Dr. Ford and the Board. He spoke about the four-minute video by Dr. Steve Hodges on restrooms and shared the Web site, <http://www.youtube.com/watch?v=7E--PKKuETR>. He informed the Board that he has just returned from working with 79 schools in Germany.

D. Gordon Draves of Georgians Against Smoking Pollution spoke about how secondhand smoke is linked to early heart disease. He thanked Commissioner Rader for his actions on restricting smoking in public places and commended the Board for their smoking posters throughout DeKalb County. Mr. Draves handed out information about his organization.

Board Comments

Board Chair Goldson thanked Commissioner Rader and Dr. Ford for the nomination that gave her the opportunity to win second place at the Senior of the Year event. Chair Goldson also thanked the attendees for coming to the Board meeting.

DeKalb County Board of Health Meeting Minutes
May 23, 2013

Adjournment

Commissioner Rader moved to adjourn the meeting at 4:15 p.m. The motion was seconded and approved unanimously.

The next regular meeting of the DeKalb County Board of Health will be held on Thursday, July 25, 2013, at 3:00 p.m.

Respectfully submitted,

Sandra Piñeyro
Recording Secretary

Approved by:

Arlene Parker Goldson, Chair
Jacqueline Davis, Vice Chair
Daniel Salinas, M.D., Parliamentarian